

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 17, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Michelle Knight, Alex Parisio, Lourdes Ruiz, and Gina Taylor.

1.2 Welcome Visitors

1.3 Flag Salute was led by Joyce Ksander.

### 2. AGENDA/MINUTES

2.1 Approve the Agenda for June 17, 2021

Michelle Knight moved, seconded by Lourdes Ruiz to approve the Agenda for the June 17, 2021 meeting.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

2.2 Approve the Minutes of the Regular Meeting of May 6, 2021 and Special Meeting of May 26, 2021.

Gina Taylor moved, seconded by Jeromy Geiger to approve the Minutes of the Regular Meeting of May 6, 2021 and Special Meeting of May 26, 2021.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

### 3. PUBLIC COMMENTS

- Joyce Ksander, WIS teacher, thanked the Board for having schools open in 2020/21; thanked the Board for opening up graduations for the public; and requested the Board allow the rollover of classroom funds from the previous year.
- Eileen Niblack, parent, began sharing concerns regarding the WHS Principal. President Geiger requested she set up a meeting with the Superintendent to discuss her concerns.

### 4. REPORTS

#### 4.1 **Employee Associations (WUTA & CSEA)**

**WUTA** – No report

**CSEA – President Kathleen Morrison reported:**

- Thank you for the past year, opening up and all the work on the tentative agreement.
- Look forward to working with the new staff.

#### 4.2 **Principals**

**WHS – David Johnstone reported:**

- Thank you to the entire District for the 2020/21 school year.
- Graduation went well, with a few minor issues. Already working on fixing those issues for next year. Was glad to be able to open it up.
- In the midst of fine tuning staffing for next year and accommodating changes in the schedule to include an advisory period for all students. All teachers are onboard, with a goal of creating connections with students.
- Working with Greg Kitchen and the counselors regarding the Teacher Aide eligibility for Juniors and Seniors.
- Greg Kitchen, Assistant Principal reported:
  - Baseball and softball each won their respective league titles.

- Moving forward with schedules for Fall sports. Will be meeting with the new NSCIF commissioner, along with all Athletic Directors in early August to go over league changes and potential safety protocols for the 2021/22 school year.
- Pulled together some data regarding chronic absenteeism for the 2020/21 school year:
  - Q1 (43 days – All Distance Learning): 567 total absences; 266 total F's
  - Q2 (20 days Distance Learning; 23 days In Person): 493 total absences; 228 total F's
  - Q3 (43 days – All In Person): 89 total absences; 42 total F's

Schools need to stay adaptive, competitive and be ready to provide an online option for the niche population that thrives via distance learning, it is clear that there is no substitute for live instruction with students.

**WIS – Emmett Koerperich reported:**

- Expect Success Summer Camp:
  - Runs June 21 through July 16 from 8:00 a.m. – 2:30 p.m.
  - Serves K-8
  - 137 student have signed up. There are 124 slots, with 13 on the waiting list.
  - Staffing:
    - 1 Coordinator
    - 6 Teachers
    - 18 Counselors
  - Students will attend 45 minutes of Language Arts & Math Intervention. The rest of the day will be spent on various enrichment activities and projects (i.e. STEM), as well as fun and games.

**MES – New Principal Miguel Barriga reported:**

- Held a meet and greet on June 9, 2021 to meet the staff at MES.
- Toured MES with Mr. Thompson and met other staff on June 11, 2021.
- Met with Assistant Principal Ron Bazan.
- Participated in selection of new staff members and will be working on filling additional vacancies.

**WCHS – Emmett Koerperich reported:**

- Forrest Bateman resigned his position at WCHS/WIS and are currently advertising for his replacement.
- Projected enrollment for 2021/22 is 28 students.
- Ginno's Construction will start the remodeling of the older portables this summer. The work to be done includes ceilings, new wallboards and carpeting.
- WCHS and the District Office will have signs painted on the building specifying each office.

**4.3 Director of Business Services – Debbie Costello reported:**

- Food service program is offering summer meals through a remote distribution at WHS under the Seamless Summer Program. In addition, meals are being transported to WIS for Expect Success Summer program.

**4.4 Director of State and Federal Programs - No Report****4.5 Superintendent – Emmett Koerperich reported:**

- Working with Brandon McCorkle to create a metal sign of the District willow tree logo to mount in the archway in front of the District Office.
- Graduation at WIS, the graduate walk at MES on Friday morning, and the WHS graduation turned out to be awesome. All three of these events were very well attended.
- Exploring the possibility of working with the City of Willows Recreation Department to offer 20 days of public swimming in July, using the high school pool. Contacted Golden State Risk Management Authority for guidance. Next step will be to connect with the City Manager to work out the details.
- Summer projects are underway:
  - MES fence project has started with the removal of the hedges in preparation for the concrete adjacent to the bus loading zone.
  - Painting the 100-200 building classrooms at MES will begin this week prior to the installation of new carpets.
  - WHS Room 101 will also be remodeled with paint and carpeting for the new GEAR Up and community engagement center.
  - Clocks, bells and the PA system will be replaced at MES and WIS.
  - HVAC project at WIS will be delayed due to the projected late arrival of the HVAC units being assembled in Oklahoma.
- Looking forward to next year and excited to work with the management team.

**4.6 Board of Education Members**

**Lourdes Ruiz reported:**

- Attended graduation.
- Attended a lunch in the Spanish class.

**Michelle Knight reported:**

- Thank you to everyone in the District for everything that was done during this past school year.

**Alex Parisio reported:**

- Looking forward to the new MES fence.
- Both graduations went very well and were well attended.
- Mr. Ansel, long time agriculture teacher, passed away.
- Thank you to all staff for all the hard work this past year.

**Gina Taylor reported:**

- Thank you to Emmett Koerperich, in his first year as Superintendent in this challenging year.
- Graduation was great. Thank you to Ellen Pastorino and the Chico Community Band for playing at the WHS graduation.
- Appreciated the information from Greg Kitchen regarding absenteeism and grades between Distance Learning and In Person instruction. WUSD was right to work so hard to open in person as soon as possible.

**Jeromy Geiger reported:**

- Takes full responsibility for what happened to the WHS diplomas at graduation.
- District has amazing staff. Thank you for all the hard work, so we could open to in person instruction.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 for the WIS Library.
2. Approve the disposal of damaged and obsolete textbooks at WIS.
3. Approve Greg Kitchen, David Johnstone, and Emmett Koerperich as California Interscholastic Federation (CIF) League Representatives for the 2021/22 school year.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #21-22-11 through #21-22-17 to attend school in the Willows Unified School District for the 2021/22 school year.
2. Approve Interdistrict Requests for Students #21-22-15 through #21-22-19 to attend school in another district for the 2021/22 school year.
3. Approve the Overnight Field Trip Request for Willows FFA Officer Retreat to Lake Almanor Peninsula August 2-4, 2021.
4. Approve Overnight Field Trip Request for Willows FFA traveling to Nashville, Tennessee en route to the FFA National Convention in Indianapolis, Indiana, October 23-30, 2021.

**C. HUMAN RESOURCES**

1. Approve employment of Matthew Garcia, Daniela Palafox, Adolfo Garcia-Gutierrez, Diego Velazquez, effective June 14, 2021 for Maintenance Department Summer Help.
2. Approve employment of the following Expect Success Summer Camp positions:

Coordinator	Adrian Sherwin
Teachers	Susan Cameron, Lucia Correa Hernandez, Elizabeth Malagon, Martina Montes, Chloe Patton, Luiz Perez Vargas
Counselors	Sara Camarena, Nicole Chavez, Kelly Dunn, Maria Garcia Gutierrez, Tara Hansen, Jeannette Koski, Alondra Lopez-Renteria, Karissa Lutz, Giovanni Martinez, Angel Medina-Nava, Sheyenne Munguia, Josue Nava, Lisa Pence, Natalie Rivera, Emily Silva, Gene Smith, Kishi Smith, Kaitlyn Swihart,
Sub Counselor	Kassandra Patino
3. Approve employment of Cristina Ocampo for the Summer Program Lead Cook which will be billed to BCOE CalKidz Summer Feeding Program, effective June 21, 2021.
4. Approve employment of McKenzie Bradley, MES 2<sup>nd</sup> Grade Teacher, effective August 11, 2021.
5. Approve employment of Madison Alves, MES 5<sup>th</sup> Grade Teacher, effective August 11, 2021.
6. Approve employment of Meghan Miller, MES Opportunity Teacher, effective August 11, 2021.

7. Approve employment of Andrew Sanchez, MES PE Teacher, effective August 11, 2021.
8. Approve employment of Dina Ibrahim, Temporary WIS Math Intervention Teacher Intern, effective August 11, 2021.
9. Approve employment of Kishi Smith, Temporary WIS English Language Arts Intervention Teacher Intern, effective August 11, 2021.
10. Approve employment of Morgan Hansen, Temporary WHS English Language Arts Intervention Teacher Intern, effective August 11, 2021.
11. Approve employment of Joshua Pixler, Temporary WHS Math Intervention Teacher, effective August 11, 2021 (pending clearance).
12. Approve employment of Victoria Prickett, WHS Health/Career Ed/Yearbook Teacher, effective August 11, 2021.
13. Approve employment of Hunter Thompson, WHS/WCHS Counselor, effective August 11, 2021.
14. Approve prep period buy out for Joseph Schantz (U.S. History) for 2021/22 school year.
15. Approve appointing Mark Huntley as a Teacher on Special Assignment at WIS for 3 periods (2 periods/1 prep period buy out) - Administrative Coverage Support for the 2021/22 school year.
16. Approve employment of Chris Harris, WIS Principal, effective July 1, 2021.
17. Approve employment of Scott Booth, Director of Curriculum, Instruction & Assessment, effective July 1, 2021.
18. Accept resignation of Kishi Smith, WIS Instructional Aide I, effective June 11, 2021.
19. Accept resignation of Andrew Murakami, WIS Yard Duty Supervisor/Crossing Guard, effective June 11, 2021.
20. Accept resignation of Amy Steele, WHS/WCHS Counselor, effective June 14, 2021.
21. Accept resignation of Julio Garcia, WHS Teacher, effective June 11, 2021.
22. Accept resignation of Forrest Bateman, WCHS/WIS Teacher, effective June 11, 2021.
23. Accept resignation of Jessa McCarty, WIS Teacher, effective June 11, 2021.
24. Approve the following 2021/22 WHS Fall Coaches:

Varsity Football – Head Coach	Jose Cano
Varsity Football – Assistant	Jimmy O’Reilly
JV Football – Head Coach	Andrew Lederer
JV Football – Assistant	Rich Warren
JV Football – Volunteer	Paul Adams (pending clearance)
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Nikeedra Laufer
Varsity Girls Tennis – Head Coach	Kendall Enns Smith
Varsity Girls Tennis – Volunteer Coach	Manny Lederer
Cheerleading – Head Coach	Freddy Vargas (pending clearance)
Swimming – Head Coach	Patrick Sears
Cross Country – Head Coach	Robert Stupey

**D. BUSINESS SERVICES**

1. Approve warrants from 5/5/21 through 6/9/21.

Jeromy Geiger requested Items #5C-13, #5C-16, and #5C-17 be pulled for discussion.

Item #5C-13: Alex Parisio moved, seconded by Gina Taylor to approve Item #5C-13.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**ABSTAIN: Knight**

**MOTION PASSED: 4-0-1**

Item#5C-16 – Emmett Koerperich introduced Chris Harris as the new Principal at WIS. Mr. Harris introduced himself to the Board.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

Item#5C-17 – Emmett Koerperich introduced Scott Booth as the new Director of Curriculum, Instruction & Assessment. Mr. Booth introduced himself to the Board.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3110	Transfer of Funds
BP 3230	Federal Grant Funds
BP 3452	Student Activity Funds
BP 3600	Consultants
BP 4119.25/4219.25/4319.25	Political Activities of Employees
BP 4140/4240/4340	Bargaining Units
BP 5113.2	Work Permits
BP 5126	Awards for Achievement
BP 5141.31	Immunizations
BP 6142.8	Comprehensive Health Education
BP 6146.1	High School Graduation Requirements
BP 6146.2	Certificate of Proficiency/High School Equivalency
BP 6170.1	Transitional Kindergarten
BP 7210	Facilities Financing
BB 9012	Board Member Electronic Communications
BB 9320	Meetings and Notices

Jeromy Geiger moved, seconded by Lourdes Ruiz to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

- 2. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2021/22 Application for Funding. Alex Parisio moved, seconded by Gina Taylor to approve the Agricultural Career Technical Education Incentive Grant 2021/22 Application for Funding.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

- 3. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2021/22 school year. Michelle Knight moved, seconded by Jeromy Geiger to approve the Schedule of WUSD Regular Board Meetings for the 2021/22 school year.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

**B. EDUCATIONAL SERVICES**

- 1. **(Action)** Approve the Adoption of “Health” ISBN 9781264320219 published by McGraw-Hill for Willows High School.

Alex Parisio moved, seconded by Jeromy Geiger to approve the adoption of “Health” ISBN 9781264320219 published by McGraw-Hill for Willows High School.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

- 2. **(Action)** Approve the Adoption of “Health-Human Sexuality” ISBN 9781264320226 published by McGraw-Hill for Willows High School.

Gina Taylor moved, seconded by Jeromy Geiger to approve the adoption of “Health-Human Sexuality” ISBN 9781264320226 published by McGraw-Hill for Willows High School.

**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

3. **(Action)** Approve the 2021/22 Local Control and Accountability Plan (LCAP).  
Gina Taylor moved, seconded by Lourdes Ruiz to approve the 2021/22 Local Control and Accountability Plan (LCAP).  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5 between Willows Unified School District and the California School Employees Association Willows Chapter #119.  
Jeremy Geiger moved, seconded by Michelle Knight to approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5 between Willows Unified School District and the California School Employees Association Willows Chapter #119.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association Willows Chapter #119 and Related Salary Schedules and Job Classifications Pending Ratification by the CSEA Willows Chapter #119 Bargaining Unit.  
Michelle Knight moved to approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association Willows Chapter #119 and Related Salary Schedules and Job Classifications Pending Ratification by the CSEA Willows Chapter #119 Bargaining Unit. Michelle Knight withdrew her motion.  
President Geiger tabled this item until the CSEA Willows Chapter #119 Bargaining Unit ratified the agreement.
3. **(Action)** Approve the Job Description for the Director of Curriculum, Instruction & Assessment.  
Michelle Knight moved, seconded by Gina Taylor to approve the Job Description for the Director of Curriculum, Instruction & Assessment.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
4. **(Action)** Approve the Job Description for the District Accounting & Payroll Technician.  
Lourdes Ruiz moved, seconded by Gina Taylor to approve the Job Description for the District Accounting & Payroll Technician.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
5. **(Action)** Approve the Job Description for the Behavior Intervention Aide.  
Lourdes Ruiz moved, seconded by Michelle Knight to approve the Job Description for the Behavior Intervention Aide.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
6. **(Action)** Approve the Job Description for the Career Education Technician I (K-8).  
Michelle Knight moved, seconded by Alex Parisio to approve the Job Description for the Career Education Technician I (K-8).  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
7. **(Action)** Approve the Job Description for the Career Education Technician II (High School).  
Michelle Knight moved, seconded by Lourdes Ruiz to approve the Job Description for the Career Education Technician II (High School).  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**D. BUSINESS SERVICES**

1. **(Action)** Approve Resolution #2020-21-11 and the 2021/22 Spending Plan for the Education Protection Account.  
Gina Taylor moved, seconded by Lourdes Ruiz to approve Resolution #2020-21-11 and the 2021/22 Spending Plan for the Education Protection Account. (Roll call vote was taken)  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Action)** Approve the Willows Unified School District’s 2021/22 Original Budget.  
Lourdes Ruiz moved, seconded by Jeromy Geiger to approve the Willows Unified School District’s 2021/22 Original Budget.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
3. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement. Information only – no action taken.
4. **(Action)** Approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.  
Gina Taylor moved, seconded by Jeromy Geiger to approve the Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
5. **(Action)** Approve Agreement for Professional Services between WUSD and Compass Energy Solutions.  
Lourdes Ruiz moved, seconded by Gina Taylor to approve the Agreement for Professional Services between WUSD and Compass Energy Solutions.  
**AYES: Geiger, Knight, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on August 5, 2021 at 7:00 p.m.
- 7.2 School Starts on August 12, 2021.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:06 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:22 p.m.

- 9.1 Pursuant to Government Code §54956.9(d): Pending Litigation – Consideration of Government Claim of Elina Rahlfs.
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management and, Confidential.
- 9.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 10:45 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: The Board voted 4-0-1 (Parisio abstained due to a conflict) to deny the claim of Elina Rahlfs.

Item 9.2: Update given to the Board. Direction given to the Superintendent.

Item 9.3: Evaluation of Superintendent was completed. Based on the evaluation, the Board elected to extend the Superintendent's contract by one year.

11. **ADJOURNMENT**

Meeting was adjourned at 10:46 p.m.